

Houston Gulf Coast Building and Construction Trades Council
Apprenticeship Readiness/Multi Craft Core Curriculum (ARP/MC3)

Course Catalog and Curriculum:

The Apprenticeship Readiness Programs (ARP) teach the Multi-Craft Core Curriculum (MC3), a standardized, comprehensive, 120-hour construction course designed to help young people and transitioning adults choose and succeed in registered apprenticeship programs that are appropriate for them.

The MC3 Curriculum is taught face-to-face, but it is delivered via NABTU's Learning Management System.

Requirements for our ARP/MC3 Program:

- You must be 18 years or older
- You must have reliable transportation
- You must be able to pass a drug screen
- You must be a US Citizen or documented to work in the US

We need the following documents before an application can be submitted:

- High school diploma with a transcript or your GED with your scores
- Birth Certificate
- Social Security Card
- Driver's License or State ID
- DD-214 (if prior military experience)
- Selective Service registration (if male)

MC3 Required/ Hours vs. Elective Topics/ Hours

Required Topics / Hours	Electric Topics/Hours
Construction Trades Awareness – 8 hrs.	Blueprint Reading – 4 – 8 hrs.
Construction Trades Awareness – 8 hrs.	Green Construction – 4 – 8 hrs.
Construction Health and Safety – 20 hrs. (CPR and First Aid – 8 hrs. / OSHA 10 -10 hrs./ Women’s Health and Safety – 2 hrs.)	Financial Literacy – 4-8 hrs.
Tools and Materials – 8 hrs. (must include hands on components)	
Construction Math – 40 hrs.	
Heritage of the American Worker – 8 hrs.	
Diversity in the Construction Industry – 12 hrs. (Diversity awareness – 4 hrs./ Sexual Harassment – 8 hrs.)	*All MC3 programs must have a minimum of 120 instructional hours. Programs may add more hours at its discretion.
Total 104 Hours	Total Elective Hours = 16

The Apprenticeship Readiness Program/Multi-Craft Core Curriculum (ARP/MC3) course is a 3-week course designed to prepare you for an apprenticeship in the building and construction trades. The course is tuition-free to the student and is held Monday-Friday from 7:00am until 3:30pm with lunch provided.

Participants are required to attend classes Monday through Friday beginning promptly at 7:00 am unless otherwise notified by the class coordinator. Class participants will be expected to arrive on time each day and leave at the end of the day when dismissed by the coordinator. Participants are allowed one absence and up to two occasions of tardiness.

Participants will be recorded as tardy for class if they sign in and/or arrive later than the scheduled start time. Participants will be advised of scheduled breaks by the instructor. Participants that arrive after 30 minutes will be counted as absent. Participants leaving early (less than 30 minutes before the end of class) will be counted as tardy. If the participant leaves more than 30 minutes early they will be counted as absent from class. There may be a need for a participant not to be able to attend class and may be allowed to miss class. This will be a case by case basis for certain emergencies or court

dates. It is up to the participant to arrange with the coordinator prior to missing the class if it will be counted as an excused absence.

If the participant misses certain training such as OSHA 10 and other required training that cannot be made up, the participant will have been self-eliminated from the program. These required classes or events CANNOT BE EXCUSED.

After graduation, students will choose their preferred craft, and we will then assist our graduates with transitioning into the apprenticeship program.

Once accepted into an apprenticeship program, they will work and get hands-on experience, while receiving pay and benefits. They will also go to class one to two nights a week to get their technical classroom training. Apprenticeship programs usually last three to five years.

Our ARP Certificate gives you a better opportunity to enter the workforce. We work in conjunction with 15 different crafts with apprenticeship programs. Students with our ARP/MC3 certificate are granted an opportunity for direct entry into seven of the apprenticeship programs and preferred entry into four additional programs.

Upon graduating the program: ARP/MC3 Certificate, CPR/First Aid and OSHA 10 certification.